

**JUSTICE BASHEER AHMED SAYEED COLLEGE FOR WOMEN (Autonomous)
CHENNAI – 600 018**

Minutes of the Twenty Third (23rd) Meeting of the Governing Body of the Justice Basheer Ahmed Sayeed College for Women in respect of Academic Autonomy held on Monday, the 2nd August 2021 at 11.30 a.m. Online in the Cisco WebEx Platform.

MEMBERS PRESENT

1.	Mr. Moosa Raza	:	Chairman
2.	Dr. M.S. Mehkari	:	Vice-Chairman
3.	Mr. Faizur Rahman Sayeed	:	Secretary & Correspondent
4.	Mrs. Bader Sayeed	:	Joint Secretary
5.	Prof. Nidhi Sharma	:	UGC Nominee
6.	Dr. R.R. Krishnamurthy	:	University Nominee
7.	Dr. Sultan Ahmed Ismail	:	Management Nominee
8.	Dr. Shanaz Ahamed	:	Principal
9.	Dr. Amthul Azeez	:	Vice Principal (F.N.)
10.	Dr. Fouzia Banu	:	Head, Department of Biochemistry

SPECIAL INVITEES

1.	Justice G.M. Akbar Ali (Retd.)	:	Advisor, S.I.E. Trust
2.	Dr. Mercy Rajasekar	:	Controller of Examinations
3.	Mr. R. Selvam	:	Financial Consultant, S.I.E. Trust
4.	Dr. S. Firdouse Jahan	:	Vice Principal (A.N.)
5.	Dr. N. Sujatha	:	IQAC Coordinator
6.	Dr. M. Gulson Bi	:	Head, Department of Chemistry

Mr. T. Rafeeq Ahmed, Member, Executive Council, S.I.E. Trust had expressed his inability to attend the meeting. Hence he was given leave of absence.

1. **RECITATION FROM THE HOLY QUR'AN:**

Mr. Faizur Rahman Sayeed, the Secretary and Correspondent, recited verses from the Holy Qur'an and rendered their English translation.

2. **WELCOME ADDRESS:**

Dr. (Mrs.) Shanaz Ahamed, Principal welcomed the Chairman, Janab Moosa Raza, the Vice-Chairman, Dr. M.S. Mehkari, the Secretary and Correspondent, Mr. Faizur Rahman Sayeed, the Joint Secretary, Mrs. Bader Sayeed, the UGC Nominee, Prof. Nidhi Sharma, Department of Economics, Banaras Hindu University. The Principal welcomed the newly inducted University nominee Dr. R.R. Krishnamurthy, Professor and Head, Department of Applied Geology, University of Madras, Guindy, Chennai – 600 025 and introduced him to the members. She welcomed the Management nominee Dr. Sultan Ahmed Ismail and congratulated on behalf of the members for having been appointed as a Member of State Development Policy Council by the Government of Tamil Nadu and welcomed all other members and special invitees.

The principal gave an update to the members about the progress and development of the Institution during the pandemic period. She said that the department of English of the forenoon session has been upgraded to a research department as the University of Madras has given permanent affiliation for the part time Ph.D. Programme in English.

The Institution has been awarded the prestigious "Star College" Status from the Department of Biotechnology, Ministry of Science and Technology, Government of India, with a grant of Rs.1.59 crores (one crore fifty nine lakhs) . The financial support is extended to the five Science Departments (Physics, Chemistry, Botany, Zoology and Biochemistry) for three more years i.e. from 15.10.2020 to 15.10.2023.

The UGC Nominee, Dr. Nidhi Sharma asked how the Star funds of Rs.1.59 crores are utilised. The Principal replied that the approved grant which is yet to be sanctioned and released, will be utilised by five Science Departments of Physics, Chemistry, Botany, Zoology and Biochemistry on a need basis protocol. The UGC Nominee asked whether the New Education Policy is being implemented in the College. The Principal replied that neither the University nor the State Government has as yet given directions to implement, but since NEP focusses on the interdisciplinary subjects, the departments have incorporated the concepts of interdisciplinary subjects in the current curriculum revision. The Chairman stated that the Education Department and the University have to address the New Education Policy as State Government has certain reservations, as reported in the news.

3. CONFIRMATION OF THE MINUTES OF THE LAST MEETING HELD ON THURSDAY, THE 28th NOVEMBER 2019:

The Minutes of the last meeting held on Thursday, the 28th November 2019 were confirmed.

4. ACTION TAKEN REPORT:

i. NAAC Preparation:

The Principal gave a brief report on the NAAC preparation. She informed that the College has submitted the Institutional Information for Quality Assessment (IIQA) on 06.05.2021. The IIQA submitted had been accepted by NAAC through acceptance mail received on 13.07.2021. As per the protocol of NAAC, our College has been given 45 days' time to upload SSR online in the NAAC website. The SSR has to be uploaded online on the NAAC portal before 27.08.2021. The Chairman enquired whether NAAC peer team visits colleges in the pandemic period. Dr. Sujatha IQAC coordinator replied that the NAAC peer team is currently visiting the Hindu College, Pattbiram today and tomorrow (2nd and 3rd August 2021).

ii. Infrastructure:

The Chairman asked the Principal about the usage of the Reading Room cum convention hall of Library, to which the Principal replied that due to the pandemic, the students could not make use of it. The Chairman further enquired about the Learning Management System (LMS Classroom). The Principal informed that certain classrooms

have an access to the direct internet facility, and remaining class rooms are being connected through wi-fi routers that facilitates the faculty members for online teaching. Chairman advised this should be expedited and a time-line fixed.

iii. Biogas Plant:

The Chairman enquired about the action taken on start of Biogas Plant. The Principal replied that the Department of Zoology has prepared proposal and said that it will be implemented once the funds from the Star College is released. Dr. Amthul Azeez, Vice-Principal (FN Session) informed that as per the discussions in the previous Governing Body meeting, Dr. Padushya, staff in-charge of Biogas Plant at Jamal Mohamed College, Tiruchirappalli, was contacted and a report had been submitted to the Principal. She added that since our College has no residential facility, the input waste material is very less for operation of the Biogas Plant. The Principal replied that she had also received a mail from Dr. Sultan Ahmed Ismail, Management Nominee that a Biogas Plant requires input feed material of good calorific value and hence depend on external input which may not be feasible. If very particular the College could go for a small scale laboratory scale plant. The Chairman enquired about the cost of such a Laboratory model. Dr. Sultan Ahmed Ismail said that the cost would be Rs.10,000/-.

iv. Activities and the Report of the Placement Centre:

The Chairman enquired about coaching for potential candidates for the UPSC and TNPSC Examinations. The Placement Officer informed that she had already submitted the proposal to the Chairman and the list of students interested to take up the coaching had been sent to the Advisor by mail. Due to the pandemic, only online classes were conducted and the details was sent to the Advisor for suggestions. The Advisor, Justice G.M. Akbar Ali said that he would follow up the matter and advice on this issue.

Dr. Nidhi Sharma, UGC Nominee stressed on the need for Internship. She stated that students can get Internship with private sectors for one or two months during summer or winter, as Chennai is the hub of industrial activities. She also added that students should be motivated for such type of Internships. The Chairman instructed the Placement Officer to contact private sector for undertaking Internships and if some of the students are willing, to go for two to three months Internship during summer vacation. If his help is needed to contact the private sector, he should be apprised.

The Placement Officer reported that this year during the pandemic, nearly 170 students took online internship in top companies through Internshala Platform. She enthusiastically informed that our College was ranked 13th out of 629 colleges across South Zone and had obtained 53rd rank at all India level out of 2000 participating colleges. The rank is calculated on the basis of internship selection through Internshala till 19th July 2021. The rank certificate was presented to the members through a ppt. She highlighted the virtual training programs conducted and informed that the corporate training was arranged for final year students in banking sectors, IT sectors and health sectors.

Mrs. Jayanthi also presented the placement record for the academic year 2020-2021. 420 students had got offers in companies like Cognizant, Wipro, Infosys, Sitel India, I-Gate Consultancy Services, CAMS, Sutherland, Mr. Cooper, MNC Infotech, Episource and DXC Technologies. She added that some more companies are in pipeline, but due to virtual interviews, the process has been delayed. The UGC Nominee appreciated the Placement Officer for her commendable job in students getting placed in such good companies even during the pandemic. Chairman complimented the Placement Officer for the commendable work done.

v. Honours Club:

The Chairman enquired about the Honour's Club, Dr. I.S. Parveen Sultana, Honours Club Coordinator informed that all honours club programs conducted in the academic year 2020-2021 are uploaded in the College website. Seven programs from Language Departments had been conducted online and the activities of the 'Students Corner' will resume when College reopens as offline.

5. TO APPROVE THE MINUTES OF THE ACADEMIC COUNCIL MEETING OF THE COLLEGE HELD ON THURSDAY, THE 18th MARCH 2021:

i. The Chairman while discussing the Minutes of the Academic Council suggested the name of Mr. Shariq Nisar, from Mumbai who could be invited to the College for a Seminar on Stock Exchange for both staff and students of Commerce.

ii. Progress in Entrepreneur Development:

The Principal informed that the Business Incubation Centre of our College has a tie-up with Micro, Small and Medium Enterprises (MSME), which conducted programs. Last year Artificial Jewelry Making was taught to the students and some of the students became entrepreneurs. The program was also extended to the parents as an outreach program.

The Chairman enquired regarding the number of students who were trained and became entrepreneurs. The Principal asked Dr. Gulson Bi, Head of the Department of Chemistry to give a report on the entrepreneurs of her Department. Dr. Gulson Bi reported that though Value Added Course on Synthesis of Allied Chemical Products, students were trained to make shampoo, washing powders and artificial fresheners in collaboration with the MSME and have received certificates. She added that two students have started their own company. Chairman desired that the efforts of the Placement Officer need to be emulated.

The Chairman asked Dr. Gulson Bi to give a report of these students to encourage them and would like to help by connecting them to known personnel from the bank so as to enable them to develop their entrepreneurship. Dr. Gulson Bi also informed that a proposal to start a Certificate Program on Consumable Products for all the other departments is also submitted.

Dr. N. Sujatha, IQAC Coordinator reported that all the startup training programs were conducted online through WhatsApp, Facebook & Instagram during the pandemic. She informed that five students from five departments of the Afternoon Session (Mathematics, Electronic Science, Computer Science, English and Statistics) had given the startup details in Jewelry Making setup and online boutique which is recorded as the activities in NAAC submission. The Chairman asked her to include the two entrepreneurs from the Chemistry department and send an individual report of each one of them to the Chairman. The Chairman expressed his wish to interact with the students and so as to forward their proposals to the Ministry of Finance in Delhi, who have been his proteges and request them to help our students.

The Minutes of the Academic Council Meeting of the College held on Thursday, the 18th March 2021 were approved by the Governing Body.

6. TO APPROVE THE MINUTES OF THE FINANCE COMMITTEE MEETINGS OF THE COLLEGE HELD ON 16.12.2019, 16.03.2020, 19.09.2020, 03.03.2021 AND 16.04.2021:

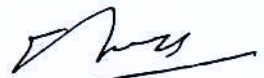
The Minutes of all the five (5) Finance Committee Meetings of the College held on 16.12.2019, 16.03.2020, 19.09.2020, 03.03.2021 and 16.04.2021 were approved by the Governing Body.

7. ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR:

The Chairman asked for suggestions from the other members of the Governing Body. The Chairman requested the University Nominee to give his suggestions. The University Nominee replied that while the meeting was going, the queries raised by him in the chat box were answered by the IQAC Coordinator, Dr. N. Sujatha and were satisfactory. He said that he was convinced with the information shared by the Principal and the action taken in the last two years including the pandemic period. He expressed his concern about the teachers efficiently connecting with the students, especially during the pandemic with the online teaching-learning and the online internship programs offered by industries. He also added that evaluation of the quality of such online programs is the biggest challenge for not only colleges, but the University Departments also. He suggested to have a roadmap on how effectively the teachers can deliver the content to the students online, as we cannot equate with the offline mode of teaching. He also expressed his concern over the practicals and wanted to know how the science departments in our College are managing with such issues. The Chairman asked the Science Department teachers to answer the University Nominee's query on the management of practicals. Dr. Amthul Azeez, Vice-Principal (FN Session) informed that during the pandemic, conducting practical classes was a great challenge for all the Science Departments. She also added that practical classes were also taken online. However, in the Second Semester after the college reopened for a short period, along with the theory classes regular practical were conducted in batches. Dr. M. Gulson Bi, Head of the Department of Chemistry stated that videos from YouTube were posted and the students were taught how to carry out the experiment and do the calculations.

Dr. Sultan Ahmed Ismail, Management Nominee stated that he had discussed with the Higher Education Department and said that we need not be too concerned about the pandemic situation as every Institution is facing the same problem. Dr. Ismail opined that if the third wave of the pandemic abates, the colleges may reopen and the students can do their practical. So for the time being we should concentrate only on the theory classes.

The meeting concluded with the Principal rendering vote of thanks.


(MOOSA RAZA)
CHAIRMAN

02.08.2021

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